

County of Los Angeles
DEPARTMENT OF PUBLIC SOCIAL SERVICES

12860 CROSSROADS PARKWAY SOUTH • CITY OF INDUSTRY, CALIFORNIA 91746
Tel (562) 908-8400 • Fax (562) 908-0459



BRYCE YOKOMIZO
Director



Board of Supervisors
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First District

YVONNE BRATHWAITE BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

March 1, 2004

TO: Each Supervisor

A handwritten signature in dark ink, appearing to read 'Bryce Yokomizo', is written over the 'TO:' line.

FROM: Bryce Yokomizo, Director

SUBJECT: **QUARTERLY REPORT ON LINE VACANCIES**
[BOARD ORDER #10 - OCTOBER 17, 2000]

Pursuant to the October 17, 2000 action taken by your Board, I am reporting on line vacancies in the Department of Public Social Services (DPSS).

DPSS' overall vacancy rate as of February 12, 2004, for first line eligibility, social work, and GAIN positions is 8.3%. The Eligibility Worker (EW) authorizations reflect our ability to staff line operations based on funding levels approved by the California Department of Social Services for the remainder of this fiscal year. As a result, we have obtained hiring authority from the CAO to fill approximately 250 EW vacancies. Additionally, we are in the process of implementing the County GAIN Issuance Review Process. We are currently surveying surplus GAIN Services Workers (GSW) to fill these positions. Our balancing efforts, as a result of this process, will be reflected in the next report. Attached is a summary of departmental allocations and vacancies for EW, GSW and Social Worker classifications based on DPSS office locations by Supervisorial Districts.

As instructed by your Board, DPSS will continue to submit quarterly reports of line vacancies.

BY:ln

Attachment

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors

"To Enrich Lives Through Effective And Caring Service"

DEPARTMENT OF PUBLIC SOCIAL SERVICES ALLOCATIONS VS. VACANCIES BY SUPERVISORIAL DISTRICT

February 12, 2004

	Eligibility Workers	GAIN Services Workers	Social Workers	TOTAL
<u>1st District</u>				
Allocation	2,555	351	292	3,198
Encumbrance	2,305	349	277	2,931
Vacancy	-250	-2	-15	-267
Ratio	-9.8%	-0.6%	-5.1%	-8.3%
<u>2nd District</u>				
Allocation	1,634	361	223	2,218
Encumbrance	1,460	342	222	2,024
Vacancy	-174	-19	-1	-194
Ratio	-10.6%	-5.3%	-0.4%	-8.7%
<u>3rd District</u>				
Allocation	376	10	47	433
Encumbrance	331	13	50	394
Vacancy	-45	3	3	-39
Ratio	-12.0%	30.0%	6.4%	-9.0%
<u>4th District</u>				
Allocation	168	4	0	172
Encumbrance	152	5	0	157
Vacancy	-16	1	0	-15
Ratio	-9.5%	25.0%	0.0%	-8.7%
<u>5th District</u>				
Allocation	912	14	217	1,143
Encumbrance	825	22	216	1,063
Vacancy	-87	8	-1	-80
Ratio	-9.5%	57.1%	-0.5%	-7.0%
TOTAL				
Allocation	5,645	740	779	7,164
Encumbrance	5,073	731	765	6,569
Vacancy	-572	-9	-14	-595
Ratio	-10.1%	-1.2%	-1.8%	-8.3%

1. Encumbrances are currently filled positions, they do not include long term leaves.
2. A negative ratio reflects vacancies. A positive ratio reflects overages.